

# ***Learning and living as children of God***

*(Ephesians 5:1)(You are God's children whom he loves. Try to be like God)*

## **Deerhurst and Apperley C of E Primary School**



## **Charging and Remissions Policy**

**Reviewed September 2024**

## Deerhurst and Apperley C of E Primary School

### Charging and Remission Policy

The Governing Body of Deerhurst and Apperley C of E Primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards the education of our pupils. The Governors aim to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as occasional optional activities.

#### **Charges**

The Governors reserve the right to make a charge for activities organised by the school in the following circumstances.

#### **School Journeys in School Hours**

The board and lodging element of approved residential activities deemed to take place in school hours.

#### **Activities outside school hours**

The full cost to each pupil of all approved activities deemed to be optional extras taking place outside school hours

#### **Individual Instrument Tuition**

The cost to the pupil for providing any instrumental tuition not part of normal curriculum provision. This cost may be subsidised by the school.

#### **Private telephone calls / photocopying**

Private telephone calls and photocopying will be charged at cost + 50%, at the Head teacher's discretion.

#### **Charging in Kind (after school clubs)**

The Governing body reserves the right to charge for the cost of materials, ingredients, equipment for after school clubs.

## **General**

The Governing Body may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of an activity may depend on voluntary contributions, but once it has been decided to run such an activity, no qualifying child will be excluded because a voluntary contribution has not been made on their behalf.

## **Trips**

Voluntary contributions towards the cost of trips which take place during school hours may be invited prior to the trip taking place. Failure to cover the costs of such activities through voluntary contributions may result in cancellation.

## **Remissions**

Where the parents of a pupil are in receipt of income support or family credit, the Governing Body may offer to remit in full the cost of full board and lodging for any residential activity which is deemed to take place in school hours or where it forms part of the syllabus of the National Curriculum. Such remission will be at the discretion of the Headteacher.


The Governing Body may wish to remit in full or part the cost of other activities for particular groups of parents, for example in the case of family hardship. When arranging a chargeable activity, such parents will be invited to discuss possible remission of charges in full or part with the Headteacher. Authorisation for such remission will be at the discretion of the Headteacher.

## **Monitoring and Review**

This written policy was drawn up by the Headteacher after consultation with staff and Governors, and will be formally reviewed on a regular basis in accordance with the School Development Plan. This policy was approved by email with reference to Governors F&P September 2024 and FGB October 2024

Approved by *Governors*

Signed:                    Andy Matthews    Chair of *Governors*                    Date: 8<sup>th</sup>  
Oct 2024

Signed:                                        Head teacher                    Date 8<sup>th</sup> Oct 2024