

## ***Learning and living as children of God***

***(Ephesians 5:1)(You are God's children whom he loves. Try to be like God)***

**Deerhurst and Apperley C of E Primary School**



# **Admissions Policy September 2024**

## **Deerhurst and Apperley C of E Primary School**

### **Admissions policy**

Please click on the link for our admission criteria via *Glos CC*,  
<https://www.gloucestershire.gov.uk/education-and-learning/school-admissions/>

#### **When will my child reach statutory school age?**

Children must be receiving full-time education by the start of the term following their fifth birthday.

- For children born between 1 September and 31 December, they reach compulsory school age on 31 December and must be receiving full-time education at the start of the Spring term (i.e. after the Christmas holidays, in January).
- For children born between 1 January and 31 March, they reach compulsory school age on 31 March and must be receiving full-time education by the start of the Summer term (i.e. after the Easter holidays, in March or April)
- For children born between 1 April and 31 August, they reach compulsory school age on 31 August and must be receiving full-time education at the start of the new school year (i.e. after the summer holidays, in September).

We operate a system of gradual admission of children into the reception class with children attending part-time at first. This is to enable young children to adjust to their new surroundings. However they will all be in school full time by the third week of the autumn term.

#### **Responsibility for Admission Arrangements**

The admissions authority for Deerhurst and Apperley C of E Primary School is the Local Authority, and the arrangements are made by the Education Department at Shire Hall, Gloucester - see the link above for admissions. The School is now responsible for accepting any in-year admissions; the LA will be advised of any such admissions for their records and for the tracking of all pupils in the county.

#### **General Admission Arrangements**

Parents will normally contact the Headteacher to arrange a visit to the school prior to admission, and the school may keep a register of interest in places.

### **Standard Admission Numbers**

The Authority is required by law to state the number of pupils it intends to admit to each County and Voluntary Controlled primary school (school PAN). At Deerhurst and Apperley C of E Primary School the standard admission number is 12.

### **Parental Preferences**

Parents may ask for their child to be admitted to Deerhurst and Apperley C of E Primary School even if there is a closer school normally serving their home address. Parents wishing to do so should contact the Local Authority. Parental preferences will be granted provided that a place is available in the school. If the number of requests is more than the number of places available, priority will be given to :

1. Looked after children or previously looked after children.
2. Children wishing to join older brothers/sisters already attending the school
3. Home to school distance (measured in a straight line).

### **Transfer between schools**

Circumstances may arise where parents wish their child to change schools other than at the normal time of start or transfer, for example as the result of a house move. Such cases are likely to be rare, but where parents do wish a transfer between schools to be considered, they should discuss the question with the Head of the school which their child is attending before approaching the Head of another school. The reasons for any such request for transfer between schools must be carefully considered and a decision made bearing in mind the circumstances and availability of places at the school in question.

### **Appeals Procedure**

Parents have a legal right to appeal to an independent Appeal Panel against any decision made by the Local Authority concerning their child's admission to school. The LA makes every effort to reach agreement on such difficulties by discussion without requiring a formal appeal hearing.

### **Children with Special Educational Needs (Special Schools and Centres)**

The Local Education Authority has a number of special schools and centres to assist children with particular learning or other difficulties. Admission to these schools and centres is undertaken in consultation with parents, Headteachers and the Specialist advisory staff. A leaflet giving more information about the facilities available can be obtained from the Education Department. Having Special Educational Needs does not preclude a child from attending Deerhurst and Apperley C of E Primary School. Parents are invited to discuss their child's needs with the Headteacher.

### **Summary**

We welcome children from a large variety of social, academic and cultural backgrounds for admission to Deerhurst and Apperley C of E Primary School. Parents and children are encouraged to visit the school before starting in full time education with us, and to discuss how best the transition from home to school (or from school to school) might be managed.

### **Monitoring and Review**

#### Monitoring and Review

This written policy was drawn up by the Headteacher after consultation with staff and Governors, and will be formally reviewed on a regular basis in accordance with the School Development Plan. This policy was approved by email with reference to Governors S & C Sept 2024 and FGB Oct 8<sup>th</sup> 2024

Approved by Governors

Signed: Andrew Matthews Chair of Governors Date:

Signed:  Head teacher

